



**Job Posting:**

**Director of Development & Grants Management**

Date Posted: October 20, 2024  
Posting End Date: Until Filled  
Projected Start Date: Fall 2024

**Cisco College Mission & Purpose:** The Mission of Cisco College is to provide quality, affordable, educational opportunities to meet the diverse academic, technical and career needs of the students and communities we serve.

Cisco College Guiding Principles: Learning, Respect, Integrity, Communication, Cooperation, Joy, and Innovation.

**Director of Development's Role:** The Director manages fundraising as a member of the administrative team. The Director is responsible for the cultivation and solicitation of gifts in support of college projects and initiatives.

They will have direct fundraising goals, as well as short- and long-term fundraising plans to supplement the annual budget.

Communicate effectively and represent the

administration to design, plan, and opportunities for growth and success.

Solicit gifts on behalf of the college. Solicit gifts in support of the

Work closely with the grant accountant

